

The Apple IIe keyboard.



1 **esc.**
This is an abbreviation for “escape” and is often used to move to the main menu of the program in use.

2 **control.**
This key is always used in combination with another key, providing a range of alternate commands. To operate, hold down the control key and then press the other key.

3 **shift.**
This key allows you to move from lower to upper case or vice versa.

4 **open & closed Apple keys.**
These two keys are special function keys which may be utilised for a variety of purposes in different software programs.

5 **arrow keys.**
The arrow keys allow the user to move the cursor left, right, up or down on the screen.

6 **return.**
This key tells the Apple IIe to process the information entered, or to go to the next stage of the program.

7 **reset.**
The reset key often allows the user to stop the program. It may be used in conjunction with the control and open Apple keys to restart the program.

8 **delete.**
The delete key is used to remove unwanted characters.



The Apple IIe keyboard works best pinned to the wall.

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This keyboard is actual size. Photocopy it for classroom keyboard practice.

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